# **APPLICATION FOR EMPLOYMENT**

Company Name:	MARK TWA	IN REDI MIX	(An Equal Oppo	ortunity Em	ployer)
Street Address:	Р.0	O. BOX 430			
City, State, Zip Code:	HANN	IBAL, MO 634	401		
, I					
Signature of Applicant				<del></del> -	Date
Name			Pho	ne: ( )_	
*Current Address					
Street *If at the above residence less than three years	ears, list below all resid	dences for the past three	City years. Attach a se	State parate sheet if	Zip Code necessary.
Street			City	State	Zip Code
Street			City	State	Zip Code
Position Applying for		Temporary	Part Time	F	Full Time
Who referred you?		Rate of pay expecte	d?		
Have you worked for this company before?_		Dates: From	To		
MIL or 2	Data of Day				
Where?					
Reason for leaving  Names of any relatives employed by this co					
Are you currently employed?					
,		DUCATION			
Circle highest grade completed: 1 2 3			1 2 3 4		
Last school attended		comogo.	0 .		
Name		Ac	Idress		
	G	SENERAL			
Have you ever been bonded?(Answer only if a job requirement)	_Name of bonding comp	oany			
Have you ever been convicted of a felony?_					
If yes, please explain fully on a separate showill be considered.	eet of paper. Convictio	on of a crime is not an au	tomatic bar to emp	loyment - all c	ircumstances
Have you ever worked for this company und	ler another name?	If so, under what na	me?		
During <u>any</u> previous employment, have you alcohol	•	drugs &/or			
	DRIVER EXPERIE	NCE & QUALIFICAT	ION		
Answer the questions in this section only if	applying for a driver po	sition. Date of Birth	Tł	ne U.S. Departi	ment of
Transportation requires that driver applican					

# PHYSICAL HISTORY

drive a motor carrier. FMCSI Have you ever been granted loss of foot, leg, hand or arm	a waiver under s		•	ransportati	on physical exa	mination	
3		section 391.49	- C + I				
3			of the Federal I	Motor Carrie	er Safety Regula	ations pertaini	ng to the
1033 of 100t, 10g, fluid of diff	17		No		, ,	·	J
	:	163	110				
DRIVER EXPERIENCE & QUAL	IFICATION (cont	'd) Answer the	questions in thi	s section onl	y if applying for	driver position	
Licenses	<u> </u>		<u> </u>			·	
l l	State	License No	D.	Type & Endo	rsements	Expiratio	n Date
Licenses held							
in past 3							
years must							
be shown							
<ul><li>A. Have you ever been denied</li><li>B. Has any license, permit of</li></ul>	ed a license, per	mit or privileg	e to operate a r	notor vehic	le? Yes	N	.0
B. Has any license, permit o	r privilege ever l	been suspende	ed or revoked?		Yes	No	
C. Have you ever been disqu	alified for violat	ions of the Fe	deral Motor Car	rier Safety I	Regulations?	Yes	No
If you answered "yes" to A, E				,	•	'-	_
		0 0	•				
Driving Experience							
	Type of Equip			Dates		Approx	
Class of Equipment	(Van, Tank, Fla	at, Etc.)	From		То	Total I	∕liles
Straight Truck							
Tractor and Semi-Trailer							
Twin Trailers							
Other							
List states energical in during last fi	vo voors						
List states operated in during last fi	e years						
List special courses or training that		·					
List safe driving awards held and wh	o awards were prese	ented by?					
Accident Review for past 3			paper if more space	ce is needed)			
	Nature of Ac						
·	lead-On, Rear-End	l, Upset, etc.)		Fata	llities	lnj	uries
Last Accident							
Next Previous							
Next Previous							
Traffic Commistions and Font				!			
Traffic Convictions and Fort Location	Da				118	Dono	(+v
LUCATION	Da	ie –		Charge		Pena	ιy

# **EMPLOYMENT RECORD**

The U.S. Department of Transportation requires that driver applicants show all employment for the past three years. Effective July, 1987 they must also show commercial driver employment for the seven years immediately preceding this three year period.§391.21(b) (10), (11).

Start with last or current position, including military experience, and	work back. (Attach a separa	ate sheet of paper if ne	cessary)
Current Employer	Supervisor's Name		
Address:	Phone:		
Position Held:	From:	To:	Salary:
Reason For Leaving:			
Previous Employer	Supervisor's Name		
Address:	Phone:		
Position Held:	From:	То:	Salary:
Reason For Leaving:	1	<b>!</b>	, ,
Previous Employer	Supervisor's Name		
Address:	Phone:		
Position Held:	From:	То:	Salary:
Reason For Leaving:	TTOIII.	10.	j Salary.
Previous Employer	Supervisor's Name		
Address:	Phone:		
Position Held:		Тъ	Coloriu
Reason For Leaving:	From:	То:	Salary:
Previous Employer	Supervisor's Name		
Address:	Phone:	T	T
Position Held: Reason For Leaving:	From:	То:	Salary:
Reason For Leaving.			
	1 -		
Previous Employer	Supervisor's Name		
Address:	Phone:		
Position Held:	From:	То:	Salary:
Reason For Leaving:			
Previous Employer	Supervisor's Name		
Address:	Phone:		
Position Held:	From:	То:	Salary:
Reason For Leaving:			

#### MAINTENANCE EXPERIENCE & QUALIFICATIONS

List courses and training in maintenance work						

# JOB FUNCTION

Indicate training and experience in the following: Experience	Formal Training (Check)	Years of Experience	Area	Formal Training (Check)	Years of
Drive Line Components			Body Work		
Diesel Engine Tune-up			Electrical		
And Rebuild			Repair		
Gas Engine Tune-up			Frame and		
and Rebuild			Wheel Alignme	ent	
Tire Service			Brakes		
			Cooling		
Trailer Repair			System		
			Inspections		
Air Conditioning			General Car Re	epair	

SHOP EQUIPMENT

Indicate training and experience in the following:	Formal Training (Check)	Years of Experience	Area	Formal Training (Check)	Years of Experience
			Tire Servicing Machine		
Electrical Diagnostic			Wheels & Tire		
Equipment			Balancing Machine		
			Tire Recapping		
Sheet Metal Equipment			Mold		
Frame & Axle Straightening Equipment			Engine Dynamometer		
Engine Rebuilding Equipment			Chassis Dynamometer		
Diesel Injection Equipment			Magnetic Crack Detector		
Electric Welder			Engine Analyzer		
Oxyacetylene Welder			Noise Measuring Equipment		
Paint Spray Gun			Smoke Measuring Equipment		
			Inspections		
Air Conditioning			General Car Repair		

#### **CLERICAL EXPERIENCE & QUALIFICATIONS**

List courses and training in office work\_\_\_\_\_

Indicate training and experience in the following:	Formal Training (Check)	Years of Experience		Formal Training (Check)	Years of Experience
Typing (wpm)			Dictating Machine		
Shorthand (wpm)			Bookkeeping Machine		
Billing			Switchboard Equipment		
Filing			(indicate type)		
Computers (indicate software)			Tabulator		
Word Processing Equipment			Accounting		
Key Punch			OS & D		
Calculator			Interline		
Adding Machine			Claims		
Telecopier			Cashier		
Photocopier			Dispatcher		

# PLATFORM EXPERIENCE & QUALIFICATIONS

List types of platform ex	perience and numb					
List platform equipment	you can operate (li					
List courses or training in	n platform work					
		APPLICA	ANT MUST READ & S	IGN		
I certify that I have r	ead and understood a	II of this employment appl	lication. It is agreed and	understood that the employer	or his agents may	investigate the
applicant's background to a	scertain any and all in	formation of concern to a	pplicant's record, whethe	r same is of record or not, an	d applicant release	s employers and
persons named herein from	all liability for any da	mages on account of furni	shing such information. I	understand that, as an applic	ant for a position w	rith this company, I
may be asked to demonstrat	te that I am capable o	of performing tasks which a	are pertinent to the job.			
I agree to furnish such (GA & KS) - I understa the employer, a copy of my (MA) - "An applicant relative to prior arrests, cr answer 'no record' with re which did not result in a cor (MD) - "AN EMPLOYER POLYGRAPH, LIE DETECTOR PROVISION IS GUILTY OF A M (PA) - I authorize my e I also understand that misre	additional information and that, as a condition motor vehicle record. For employment with iminal court appears spect to any inquiry remplaint transferred to MAY NOT REQUIRE OF ROR SIMILAR TEST OF MISDEMEANOR AND SUBMILIA	in and complete such examin of employment, I will of a sealed record on file with a sealed record of the superior court for critical DEMAND ANY APPLICANT REXAMINATION AS A CONSIDECT TO A FINE NOT TO E with the Registry of Motor With a confirmation or facts	ninations as may be required that in from the State Moto with the commissioner of pplicant for employment ourt appearances and adjuminal prosecution."  FOR EMPLOYMENT OR PRODUCTION OF EMPLOYMENT EXCEED \$100."  which is a copy of my Moto a may result in my rejection.	r Vehicle Violations Records.	probationary period ecord with respect with the commissi nquency or as a chi ANY EMPLOYEE TO S T, AND EMPLOYER	to an inquiry herein ons or probation may Id in need of services SUBMIT TO OR TAKE A WHO VIOLATES THIS
Date			Applicant's Signature			
Applicant Hired?Yo		I	Point Em	Birth		
Department (If not hired, summary re		ould be placed in file)	Classifica	ation		
IN CASE OF EMERGENCY	•	•		Phor	ne: ( )	
Address						
	THIS SECTION Superior	TO BE FILLED IN BY R	ESPONSIBLE OFFICER Fair	OR COMPANY REPRESENT Below Average	T <b>ATIVE</b> Poor	Written Record on
1. Application	опрогног	2004	- run	Below Awerage	1 001	Witten Record on
2. Interview						
3. Physical Exam* 4. Past Employment						
5. Written Exam						
6. Road Test						
7. Policy and						
Traffic Record  * Driver applicants only						
,	Filon				Dot-	
Signature of Interviewing Of			TRANSFERS		Date	
From:						
Date:						
Reason for						
Transfer:				_		
Date Terminated			NATION OF EMPLOYMENT artment Released	Г		
From						
Dismissed	Voluntar	ily Quit		Other		

Termination Report Placed in File	Supervisor	

#### Request For Information From Previous Employer

To:			Date:		
Ad	dress:			Mailed Fa:	
		<u> </u>			est
				Comments:	
Mr.	./Mrs./Ms.	, Social Security #		has made ap	plication to this company
for	a position as a driver and states that he/she was employed	ed by you from	to	V	Vill you kindly reply to the
inq	uiry below concerning this applicant. Your reply will be	held in strict confidence	e and will in no wa	ay involve you in any re	sponsibility. For your
con	venience in replying by mail, enclosed is a stamped self-a	ddressed envelope.			
Sin	cerely		Position		
				.========	
1.	Is employment record with your company correct as stated abo If no, what are the correct dates?	ve?Yes	From No	to	
2.	What kind(s) of work did he/she do?				
	If driver, what type of equipment did he/she drive? Car Other (please specify)		Straight truck	Other	
	If semi, type of trailer? Van Reefer Flatbed Other (please specify)	Tanker Other			
3.	How many miles did the driver drive per month?	Team	Single		
4.	Did the driver have a problem making required pickups and de	eliveries on time? Yes	No		
5.	How may Cargo Claims (if any)? Damage	Shortage	Other	_	
6.	Did the driver have a problem with advances?	Yes No _			
7.	Did he/she sustain any job related injuries that affected his/her If yes, give dates and nature of each injury			No	
8.	Give dates and nature of accidents in which he/she was involved.	ed			
9.	Reason for leaving your employment? Discharged				
10.	Would you re-employ? Yes No If not, why				
11.	Please provide data of positive alcohol and controlled substance			as not subject to the federa	testing requirements.
	Subject to federal testing requirements?	Yes No			
	Positive Alcohol Test (0.04 or greater): Positive Controlled Substances:	Data Data		if not applicable if not applicable	
	Did the driver ever refuse to be tested?  If yes, what type of test did he/she refuse:	Yes No Alcohol	Controlled	Substance	_
	If above test(s) were positive, was driver evaluated by a If yes, did the SAP determine that assistance/treatmet If yes, did the driver complete the treatment?		, ,	Yes No	
	Comments:				
Data	a	Name of Company			
Sigr	nature of person supplying information		Position		
	W	AIVER/CONSENT/RELE	ASE FORM		
Fori	mer Employer:		Data:		
and	are hereby authorized to release all information regarding my pa you are released from any and all liability which may result from	n furnishing such informat	ion whether same is	of record or not.	nduct while in your employ,
App	plicant's Signature:		vviitiess s Signa	ture:	

#### Request For Information From Previous Employer

To:	<u> </u>	_	Date:	
Ad	dress:	<u> </u>		Mailed Fax Called Called
				Date of Second Request Comments:
Mr.	./Mrs./Ms.	, Social Security #		has made application to this company
for	a position as a driver and states that he/she was employed	d by you from	to	. Will you kindly reply to the
inq	uiry below concerning this applicant. Your reply will be h	eld in strict confidence	e and will in no wa	y involve you in any responsibility. For your
con	nvenience in replying by mail, enclosed is a stamped self-ac	ddressed envelope.		
	cerely		<u> </u>	
===				
1.	Is employment record with your company correct as stated abov If no, what are the correct dates?	ve?Yes	From No	to
2.	What kind(s) of work did he/she do?			
	If driver, what type of equipment did he/she drive? Car _ Other (please specify)	Bus Semi	Straight truck	Other
	If semi, type of trailer? Van Reefer Flatbed Other (please specify)			
3.	How many miles did the driver drive per month?	Team _	Single	
4.	Did the driver have a problem making required pickups and de	liveries on time? Yes	No	
5.	How may Cargo Claims (if any)? Damage	Shortage	Other	
6.	Did the driver have a problem with advances? Yes	-		
7.	Did he/she sustain any job related injuries that affected his/her If yes, give dates and nature of each injury	driving ability?	Yes I	
	, , ,			
8.	Give dates and nature of accidents in which he/she was involve	d		
9.	Reason for leaving your employment? Discharged	Lay-off Resig	ned	
10.	Would you re-employ? Yes No If not, why?			
11.	Please provide data of positive alcohol and controlled substance			
11.		Yes No		as not subject to the reactal testing requirements.
	Subject to federal testing requirements?		_	
	Positive Alcohol Test (0.04 or greater): Positive Controlled Substances:	Data Data		if not applicable if not applicable
	Did the driver ever refuse to be tested?  If yes, what type of test did he/she refuse:	Yes No Alcohol		Substance
	If above test(s) were positive, was driver evaluated by a solution of the SAP determine that assistance/treatment If yes, did the driver complete the treatment?		, ,	Yes         No           Yes         No           Yes         No
	Comments:			
Data	ra	Name of Company		
Sign	nature of person supplying information		Position	
Ü				
==				
	W	AIVER/CONSENT/RELE	ASE FORM	
Fori	mer Employer:		Data:	
	are hereby authorized to release all information regarding my pa			
and	l you are released from any and all liability which may result from plicant's Signature:	furnishing such informati		of record or not.

# Request For Information From Previous Employer

To:	): 		Date:	
Ado	ddress:			Mailed Fax Called Date of Second Request Comments:
Mr.	r./Mrs./Ms,	Social Security #		
for	r a position as a driver and states that he/she was employed by	you from	to	Will you kindly reply to the
inq	quiry below concerning this applicant. Your reply will be held	in strict confidence	and will in no wa	y involve you in any responsibility. For your
con	nvenience in replying by mail, enclosed is a stamped self-addre	essed envelope.		
	ncerely			
1.	Is employment record with your company correct as stated above?Your fino, what are the correct dates?			
2.	What kind(s) of work did he/she do?			
	If driver, what type of equipment did he/she drive? Car Other (please specify)	_ Bus Semi	Straight truck	Other
	If semi, type of trailer? Van Reefer Flatbed Other (please specify)			
3.	How many miles did the driver drive per month?	Team _	Single	
4.	Did the driver have a problem making required pickups and deliver	ies on time? Yes	No	
5.	How may Cargo Claims (if any)? Damage	Shortage	Other	_
6.	Did the driver have a problem with advances?	es No _		
7.	Did he/she sustain any job related injuries that affected his/her driv If yes, give dates and nature of each injury		Yes N	vo
8.	Give dates and nature of accidents in which he/she was involved			
9.	Reason for leaving your employment? Discharged Lay			
10.	. Would you re-employ? Yes No If not, why?			
11.	. Please provide data of positive alcohol and controlled substances tes	t results, or indicate tl	hat the individual wa	s not subject to the federal testing requirements.
	Subject to federal testing requirements? You	es No	-	
	( 0 )	ataata		if not applicable if not applicable
		es No lcohol	_ Controlled S	Substance
	If above test(s) were positive, was driver evaluated by a Subs If yes, did the SAP determine that assistance/treatment is: If yes, did the driver complete the treatment?		,	Yes No Yes No Yes No
	Comments:			
Data	ntaN	ame of Company		
Sign	gnature of person supplying information		Position	
==		ER/CONSENT/RELE	ASE FORM	
Fori	rmer Employer:		Data:	
and	ou are hereby authorized to release all information regarding my past alo d you are released from any and all liability which may result from furn oplicant's Signature:	ishing such informati	on whether same is o	

# APPLICANT DATA RECORD

Applicants and employees are treated without regard to race, color, religion, sex, national origin, age, marital or veteran status, medical condition, or handicap, or any other legally protected status.

As an Affirmative Action Employer, we comply with government regulations, including Affirmative Action responsibilities where they apply.

The purpose for this Data Record is to comply with government record keeping, reporting, and other legal requirements. Periodic reports are made to the government on the following information.

The completion of this Data Record is OPTIONAL. If you choose to volunteer the requested information, please note that the Data Records are kept in a "CONFIDENTIAL FILE" and are not part of your Application for Employment or Personnel File.

YOUR COOPERATION IS VOLUNTARY, INCLUSION OR EXCLUSION OF ANY DATA WILL NOT AFFECT ANY EMPLOYMENT DECISION ON OUR PART.

### **VOLUNTARY SURVEY**

#### PLEASE PRINT:

Government agencies, at times, require periodic reports on the sex, ethnicity, handicap, veteran and other protected status of applicants. This data is for statistical analysis with respect to the success of the Affirmative Action Program.

#### SUBMISSION OF THIS INFORMATION IS VOLUNTARY:

Name:					
Address:					
	(Street)		(City)	(State)	(Zip)
Check One:	Male	Female			
Check one of t	he following: (race/eth	nic group)			
White:	Black:	Asian/Pacific Isla	ınder:		
Hispan	ic: American Inc	lian/Alaskan Native:	Other:		
•	f the following apply to	•			
Vietna	m Era Veteran: Disabl	ed Veteran:	Handicapped:	_	